



Brainerd High School

Brainerd Public Schools



2020-2021

The Warrior Way

BRAINERD

	Respect	Responsibility	Relationships
Hallway/ Locker	Use positive language Be patient with those around you	Keep your locker combination and space private Keep food and drink out of the classrooms	Share space Offer to help others Report any negative behaviors
Cafeteria	Patiently wait your turn Demonstrate good manners	Clean up after yourself	Share your table with others Welcome and be friendly towards those you don't know
Restroom	Keep the area clean Wash your hands	Use as intended Don't waste time	Respect the privacy of others
Media Center/ Computer Lab	Use a quiet voice Follow all policies	Return materials on time Treat materials with respect Keep "searches" related to school work	Offer to help others in need
Bus and Bus Area	Use appropriate language Respect others while waiting in line	Be on time for your bus Follow all bus policies	Share a seat Report any negative behaviors Model positive behavior (for younger students)
School Related Activities	Stand and remove hats for national anthem Cheer for OUR team; not against other teams	Leave your area clean Follow all school and Minnesota State High School League regulations	Show good sportsmanship Treat visitors with respect

WARRIORS

INTRODUCTION

WELCOME STUDENTS AND FAMILIES TO A NEW SCHOOL YEAR!

As predicted BHS had a very exciting and historic school year 2019-2020. Each student was issued a Chromebook, survived many distractions and challenges with our ongoing remodel project, and navigated distance learning during a worldwide pandemic. The GRIT our Warriors displayed was nothing short of amazing! In times of unknowns it is critical we look forward and work together to provide the highest quality educational experience to every student. This year will continue with new challenges during our remodel work but will also provide us exciting new spaces to use and enjoy. Our emphasis will be on increased safety and security on campus as well as supporting the learning our students have, whether that be at their home, in our building, or a combination of both.

Thank you for your support of Brainerd High School, together we are WARRIOR STRONG!

Andrea Rusk, Principal

DISTRICT VISION

Independent School District #181, in partnership with the community, will ensure all students achieve their individual potential by providing the highest-quality programs and resources to prepare learners for an ever-changing global society.

DISTRICT PRIORITIES:

STAFF QUALITY: We will systematically attract, develop, and retain quality teachers, leaders, and employees for the support of all learners.

STAKEHOLDER RELATIONSHIPS: We will develop stronger communication and relationships with students, parents, staff, and community.

LEARNER EXPECTATIONS: We will develop and clearly communicate strong, district-wide expectations for academic achievement, engagement, and student behavior.

21st CENTURY TECHNOLOGY AND INNOVATION: We will increase effective and meaningful use of technology in all learning environments and throughout our organization while staying current with rapidly changing systems and products.

STEWARDSHIP: We will use financial resources effectively, responsibly and transparently.



BRAINERD HIGH SCHOOL

702 South 5th Street
Brainerd, MN 56401
218-454-6200 218-454-6325 (fax)

Principal	Andrea Rusk	218-454-6290
Assistant Principal	Nate Merseith (*A-K)	218-454-6203
Assistant Principal	Craig Kotsmith (*L-Z)	218-454-6202
Dean of Students (Grade 9)	Josh Fordyce	218-454-5371
Counselor	Allan Balsley	218-454-6320
Counselor	Shelly Streed	218-454-6322
Counselor	Jeff Howard	218-454-6321
Special Education	Jolene Parks	218-454-6263
Technology Integrationist	Christina Lundgren	218-454-6261
Student Success Center	Joy Ruzich	218-454-6298
Student Success Center	Jenny Barnhart	218-454-6330
Activities Director	Charlie Campbell	218-454-6301
Activities Information	Michelle Hilborn	218-454-6300
Attendance Office	Barbara Ashburn	218-454-6299
General Information	Shirley Freeman	218-454-6200
Registrar	MaryLou Smith	218-454-6206
Building Nurse	Theresa Kruchten	218-454-6278
District Nurse	Aimee Jambor	218-821-2282

The District routinely updates policy, procedures and operations during the academic year. Any such School Board changes to policy, procedure or operations after the adoption and publication of the Student Handbook supersedes any related content of the Student Handbook.

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**For more information about Brainerd Public Schools go to www.isd181.org.
Click on the tab: For Parents.
You will find Calendars, Directory, Family Access to Student Records, Menus, Policies and much more.**

PART I – INFORMATION

AGE REQUIREMENTS

Minnesota law requires educational oversight until graduation, regardless of a student's age. Students are subject to all school policies and procedures until graduation. Eighteen year olds living at home cannot excuse themselves from school. (District Policy #503)

BACKGROUND CHECKS

The school district will seek criminal history background checks for all applicants who receive an offer of employment with the school district. The school district also will seek criminal history background checks for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. These positions include, but are not limited to, all athletic coaches, extracurricular academic coaches, assistants, and advisors. The school district may elect to seek criminal history background checks for other volunteers, independent contractors, and student employees. (District Policy #404)

BRAINERD PUBLIC SCHOOL GUIDELINES FOR STUDENT DIRECTORY INFORMATION AND PHOTO/VIDEO OPT OUT

The district's policy complies with state and federal laws, which require us to release this information upon request. However, you have the right to deny the release of directory information, except to school officials or as provided under federal law.

Organizations and/or any member of the public can request information about students attending Brainerd Public schools. "Directory information," as it is known, is defined by Brainerd Public Schools as the student's name, Parent/Guardian name, grade, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of enrollment, degrees and awards received, the most recent educational instruction attended by the student.

In addition, this includes both the internal and external publication of pictures/videos for district-approved publications, district-approved webpages, district-approved social media, local media, and local cablecasts. Parents/guardians may choose to limit the use of their child's photo. When a child enrolls in the Brainerd Public Schools, parent/guardian(s) have the choice to sign a photo opt-out form indicating the desire for internal or external publication on photos/videos of their child.

- **Internal Publications** are considered as all of the following: yearbook; class pictures (Lifetouch), hallway pictures, assembly videos, concert videos, etc.
- **External Publications** are considered as all of the following: local newspapers, local television, school social media accounts (Facebook, Twitter, Instagram), etc.

To make directory information private and/or opt out of photo/video publications, parents, legal guardians, or student of legal age should complete this form and mail it to Washington Educational Services Building, (804 Oak Street, Brainerd MN 56401) or the student's school office by **October 1st 2020**. Please complete a form for each student. This request will remain in effect for your student's tenure with Brainerd Public Schools or unless modified or rescinded via the Directory Rescind form available at your student's school.

(Non-release of Student Directory Information and Photo/Video Opt Out Form – see page 27)
(Non-release of Student Information to the U.S. Military Form – see page 29)

CALENDAR

The school calendar is adopted annually by the school board and can be viewed on Brainerd Public School's website at <http://www.isd181.org> or on the inside back cover of this handbook.

FAMILY ACCESS- SKYWARD

Family Access is an informational resource made available to every family. Access real-time information about grades, attendance, report cards, schedules, purchases and payment/balance information for food service accounts. Family Access features teacher/ parent message boards, colorful graphs showing student data.

Family Access offers

- Student information (restricted by a secure username and password)
- Online fee management payment
- Email alerts
- Managing food service accounts
- Much more!

To obtain a Family Access username and password, please fill out an online application at www.isd181.org/FAMILIES. Please be sure to include your first and last name, the name of your eldest child in the district, and a daytime phone number. If you are unable to access this site, please contact our Helpdesk at helpdesk@isd181.org or 218-454-6940.

Download the free Skyward Family Access mobile app!



FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

****Please Note- If you wish a restriction on your students' data see next section regarding Opt Out.***

If no change is needed no form needs to be submitted to district office.

The *Family Educational Rights and Privacy Act* ("FERPA") affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day Brainerd Public Schools ("District") receives a request for access.

Parents or eligible students who wish to inspect their child's or their education records should submit to the school principal a written request that identifies the records they wish to inspect. The principal, or principal's designee, will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the District to amend their child's or their education record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information ("PII") from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest must be set forth in the school's or school district's annual notification for FERPA rights. A school official typically includes (a) a person

duly elected to the school board; (b) a person employed by the school board in an administrative, supervisory, instructional, or other professional position; (c) a person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and (d) a person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor. A school official may include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the District with respect to the use and maintenance of PII from education records. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school or school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

5. FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1)-(a)(1)(i)(B)(3) are met.
(§ 99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34.
(§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf, if applicable requirements are met. (§§ 99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction, if applicable requirements are met. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena if applicable requirements are met.
(§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36.
(§ 99.31(a)(10))
- Information the school has designated as "directory information" if applicable requirements under § 99.37 are met. (§ 99.31(a)(11))
- To an agency caseworker or other representative of a State or local child welfare agency or tribal organization who is authorized to access a student's case plan when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student in foster care placement. (20 U.S.C. § 1232g(b)(1)(L))
- To the Secretary of Agriculture or authorized representatives of the Food and Nutrition Service for purposes of conducting program monitoring, evaluations, and performance measurements of programs authorized under the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966, under certain conditions. (20 U.S.C. § 1232g(b)(1)(K))

FEES/FINES

Materials that are part of the basic educational program are provided with state, federal, and local funds at no charge to a student. Students are expected to provide their own pencils, paper, erasers, and notebooks. Students may be required to pay certain other fees or deposits, including:

- Cost for materials for a class project that exceeds minimum requirements and is kept by the student
- Security deposits for the return of materials, supplies, or equipment
- Field trips considered supplementary to the district's educational program
- Admission fees or costs to attend or participate in optional extracurricular activities and programs
- Voluntarily purchased student health and accident insurance
- Use of musical instruments owned or rented by the school district
- A school-district-sponsored driver or motorcycle education training course
- Transportation of students to and from optional extracurricular activities or post-secondary instruction conducted at locations other than school
- Students will be charged for textbooks, workbooks, and library books that are lost, destroyed, or damaged
- Students will be charged for technology (including Chromebooks) that are lost, destroyed, or damaged.
- The school district may waive a required fee or deposit if the student and parent/guardian are unable to pay

FOOD SERVICE FOR BREAKFAST AND LUNCH

Lunch is to be eaten in designated areas only. Lunch times vary by classroom. Students will be notified of their assigned lunchtime on the first day of school. Students may be eligible for free and reduced price lunches and/or breakfasts. Free and reduced price eligibility forms are available in the main office. Applications for free/reduced meals may also be completed online through family access. Students MAY NOT leave the building or designated lunch area unless they have an open hour during that time. (District Policy #533)

Secondary Level 5-12 Meal Prices:

* Prices subject to change

Breakfast: \$1.75 Reduced: \$0.00

Lunch: \$2.85 Reduced: \$0.00

Milk: \$.45

Adult Lunch: \$4.10

Procedures

Student meal accounts are debit accounts, therefore money must be in the account in order for the student to use it. It is encouraged and recommended that student accounts maintain a positive balance. A parent or guardian can monitor their child's account in a variety of ways. Account balances can be monitored through skyward family access, by calling the cook manager at the child's school or by contacting the food service office.

If a student's account has a positive/negative balance at the end of the previous year, the positive/negative balance will transfer to the next school year. However, Brainerd Schools reserves the right to seek recovery of any funds remaining unpaid at the end of the school year via collection agencies and/or through small claims court. In such circumstances you shall be held liable for any and all additional administrative and/or court costs.

To make payments (Visa, Discover, or MasterCard), or to find out the balance in your child's account, go online to the District Website at <http://www.isd181.org>, click on the For Parents tab. To receive a login and password please fill out an online form at the same location.

Applications for Free and Reduced meals are available at Washington Educational Services Building, Room 203, 804 Oak Street, Brainerd or may be picked up at any school within the Brainerd School District. You may also apply for Free/Reduced meals online through family access. You may apply at any time throughout the school year. If you have questions or concerns, you may call your child's school food service kitchen or call the Food Service Office at 218-454-6936.

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal and, where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, [complete the USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email atprogram.intake@usda.gov.

GOOGLE STUDENT ACCOUNT

Students have access to Google Educational Suite of Productivity Tools, which includes the following applications: email, documents, calendar, and sites. Students may use these applications during class time and they can be used at home.

The Reasons for using Google:

- Creating an equitable and collaborative platform that is available to staff and students 24/7,
- Improving student learning by emphasizing the 21st century learning skills of critical thinking, collaboration, communication and creativity.
- Saving costs in the following areas: licensing for productivity suite, document storage and spam filtering.

Cyber bullying/Internet etiquette issues are discussed throughout the year as students use the services in labs and classrooms. Expectations and requirements will be updated as needed as all internet tools change frequently.

LEGAL CUSTODY AND GUARDIANS

If there is a situation pertaining to legal custody or guardianship of your child, you must have a copy of the current court order on file with the school office. Please notify the school of any changes in legal custody.

LOCKERS AND PERSONAL POSSESSIONS WITHIN A LOCKER

According to state law, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. (District Policy #502)

Students' personal possessions within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as possible after the search of a student's personal possessions, the school officials will provide notice of the search to students whose lockers were searched, unless disclosure would impede an ongoing investigation by police or school officials.

LOST AND FOUND

Students should inquire about lost items in the Student Services office. In addition, Brainerd High School will hold all items found in the building or left in lockers until June 15th, at which time items will be donated to a local charity.

MEDIA CENTER

The media center for all students in grades 9-12 is located in the north campus building and is open daily before and after school for student use. Students may use the media center when a supervisor is present.

NONDISCRIMINATION

The Brainerd School District is committed to inclusive education and providing an equal educational opportunity for all students. The school district does not discriminate based on race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, or age in its programs and activities. The School Board has designated the Assistant Superintendent 218-454-6900, as the district's human rights officer to handle inquiries regarding nondiscrimination. (District Policy #521 & #522)

OUT-OF-SCHOOL PASSES

Out-of-school passes are necessary whenever a student leaves the building during the school day. Students will be considered unexcused if they leave without prior permission from the office. A note, an email, or phone call from a guardian stating the reason and the time the student should be released is necessary. Brainerd High School has closed lunch periods meaning students are not allowed to leave campus during their scheduled lunch break. Students may leave the building for lunch if a parent/guardian accompanies them off campus by checking them out in the attendance office.

PARENT/TEACHER CONFERENCES

Conferences will be held during the fall and spring semesters. Parents may make appointments for individual conferences with a teacher or school counselor at any time during the school year (BHS 218-454-6298)

PARKING

All vehicles on school property must be registered in the Brainerd High School office and have a valid parking permit displayed in their vehicle. Each parking permit will cost \$40.00 per school year. Permits are sold on a first come first serve basis with priority given to senior students. Students will keep their parking permits for the entire school year unless they violate their parking

privileges. Students must be in “good standing” with school attendance and school behavior to keep a valid parking permit. Poor attendance or poor behavior may result in the loss of a parking permit. Students will abide by parking expectations as outlined by the BHS Student Parking Permit.

The school is not responsible for vandalism, theft, or accidents that occur in the parking lots. All parking lot incidents should be reported immediately to the School Resource Officer (SRO).

PATROLS AND INSPECTIONS

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant. (District Policy #502)

PERSONAL POSSESSIONS / SEARCHES

The personal possessions of a student may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

In the interest of student safety and to ensure that schools are drug free, district authorities may conduct searches. Students violate school policy when they carry contraband on their person or in their personal possessions or store contraband in their desks, lockers, or vehicles parked on school property. “Contraband” means any unauthorized item, the possession of which is prohibited by school district policy and/or law. If a search yields contraband, school officials will seize the item(s) and, where appropriate, give the item(s) to legal officials for ultimate disposition. Students found to be in violation of this policy are subject to discipline in accordance with the school district’s “Student Discipline” policy, which may include suspension, exclusion, expulsion, and, when appropriate, the student may be referred to legal officials. (District Policy #502)

PLEDGE OF ALLEGIANCE

Students will recite the Pledge of Allegiance to the flag of the United States of America once a week. Any person who does not wish to participate in reciting the Pledge of Allegiance for any personal reason may elect not to do so. Students should respect another person’s right to make that choice. (District Policy #531)

SCHOOL ACTIVITIES

The school district provides opportunities for students to pursue special interests that contribute to their physical, mental, and emotional health. Full-time enrollment status must be maintained in order to participate in extracurricular activities. Full time status is the equivalent of 5 (five) credit earning courses.

Students who participate in school-sponsored activities are expected to responsibly represent the school and community. All rules pertaining to student conduct and student discipline apply to school activities.

All spectators at school-sponsored activities are expected to behave appropriately. Students may be subject to discipline and parents/guardians and other spectators may be subject to sanctions for inappropriate, illegal, or unsportsmanlike behavior at these activities or events.

The Brainerd School District is a member of the Minnesota State High School League (MSHSL). Students who participate in MSHSL activities must also abide by the MSHSL rules. The district will enforce all MSHSL rules during the school year and in the summer where applicable.

SCHOOL CLOSING PROCEDURES

School may be cancelled when the superintendent believes the safety of students and employees is threatened by severe weather or other circumstances. The superintendent will make a decision about closing school or school buildings as early in the day as possible. Phone calls and/or emails will be sent out via the School Districts Skylert Information System and announcements will be broadcast over the following:

- Brainerd Public Schools Website – <http://www.isd181.org>
- Brainerd Public Schools Information Line: 218-454-2900 or 1-800-547-2909 (code for weather = 6000)
- Skylert Information System – phone calls and/or emails

- TV: Channel 15, Channel 8, KARE 11, KMSP 9, KSTP 5 (KSAX/KRWF Alexandria), WCCO 4
- Radio: WJLY (106.7 FM), 3Wi (1270 AM), KFGI (103.5 FM), KTIG (102.7 FM), KLIZ (1380 AM or 107.5 FM), KAUL (103.5), KKIN (930 AM or 94.3 FM)

SCHOOL DAY SCHEDULE

Brainerd High School has a 7 period modified block school day schedule. On Mondays, Tuesday, and Fridays all 7 periods are held with each class period being approximately 50 minutes in length. On Wednesdays (periods 2, 4 and 6) and Thursdays (periods 1, 3, and 7) block periods are held with each block class period approximately 90 minutes in length. WIN (What I Need) time is held each Wednesday and Thursday and provides students enrichment and academic support time for their specific needs. A school bell schedule can be found at <http://brainerdhs.ss12.sharpschool.com/home>.

STUDENT PUBLICATIONS AND MATERIALS

GENERAL STATEMENTS OF POLICY

- The First Amendment rights of students in public schools are to be applied in light of the special characteristics of the school environment. The school district will not allow a student to use a school-sponsored publication or production as a vehicle for speech or expression that is inconsistent with the basic educational mission of the school district.
- The school district will exercise editorial control over student speech and expression in school-sponsored publications and productions for reasons that are related to legitimate pedagogical concerns.
- No school-sponsored publication or production is to be considered a public forum. All school-sponsored publications and productions are intended to provide students with guided instructional experiences and an opportunity to build skills under the supervision of school district representatives in areas such as reporting, writing, editing, and understanding responsible journalism. (District Policy #512)

STUDENT RECORDS

Student records are classified as public, private, or confidential. State and federal laws protect student records from unauthorized inspection or use and provide parents/guardians and eligible students with certain rights. For the purposes of student records, an “eligible” student is one who is 18 years or older or who is enrolled in an institution of post-secondary education. (District Policy #515)

STUDENT SUPPORT SERVICES

LICENSED SCHOOL COUNSELORS

Students may be referred to a counselor by a parent/guardian, self, teacher, administrator, friend, or agency. Counseling services are available to ALL students. Services and programs help support students with emotional, social, or behavioral problems and help them develop a clearer focus or sense of direction.

Counseling services includes:

- Provide academic support
- Individual/family/school crisis intervention
- Support parents and teachers
- Facilitate referrals to community support services

MENTAL HEALTH PROFESSIONALS.

Mental health professionals provide information and community resources for students and families. Some Students may be eligible for services during the school day. Please contact student’s school counselor or case manager for more information.

STUDENT SURVEYS

Occasionally, the school district utilizes surveys to obtain student opinions and information about students. For complete information on the rights of parents/guardians and eligible students, about conducting surveys, collection, and use of information for marketing purposes, and certain physical examinations, go online to the districts website at <http://www.isd181.org>. (District Policy #520)

TELEPHONE USE

A telephone is located in Student Services for student use. It is available for use before, after school, and between classes.

TRANSPORTATION OF PUBLIC SCHOOL STUDENTS

BUS TRANSPORTATION

Transportation will be provided on all regularly scheduled school days or make-up days (District Policy #707, #708 and #709). If there are ANY changes to your student's transportation needs, including pick-up or drop-off location, phone number, home address, please contact the Transportation Office located in the Washington Educational Services Bldg. Welcome Center at 218-454-6900. Eleventh and twelfth graders must register for busing. Please call the Transportation Office at 218-454-6900.



BUS ZONE

Every student who lives more than three tenths of a mile from school is inside the "bus zone." The school district will provide transportation, at the expense of the school district, for all residents that live in the bus zone.

BUS CARDS

The school district Transportation Office will mail a bus card to each registered rider in mid-August prior to the beginning of the school year. After school starts your building secretaries will issue new bus cards. Intermittent checking of bus cards is conducted by the bus drivers. Students need to have bus cards at all times in order to be prepared to ride the bus. Lost bus cards may be replaced in the Main Office of your school. Students are to ride their assigned bus only.

VEHICLES ON CAMPUS

The interior of a student's motor vehicle in a school district location, including the glove and trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle or its compartments under the student's control upon the request of a school official. (District Policy #502)

WALKERS AND SKATEBOARDS

Students who walk or use a non-motorized vehicle to school must use designated crosswalks when crossing a street. Due to the heavy traffic around the Brainerd High School, students who use a bike, scooter, skateboard/longboard are directed to use them on the sidewalks.

WITHDRAWAL AND TRANSFER

Parents who plan to move from the community or transfer their children to another school should notify Student Services one week prior to the withdrawal. This allows the school time to properly complete the transfer form.

**For more information about Brainerd Public Schools go to www.isd181.org.
Click on the tab: For Parents.
You will find Calendars, Directory, Family Access to Student Records, Menus, Policies and much more.**

PART II — ACADEMICS

ACADEMIC INTEGRITY

Brainerd High School values honesty, fairness, responsibility, and respect in regards to academic achievement. Dishonesty, such as cheating on assignments and tests, plagiarizing, and forging or falsifying documents in an attempt for academic gain, may result in consequences deemed appropriate by school administration.

COURSE/ SCHEDULE CHANGE INFORMATION

Changes to a student schedule may occur when:

- a schedule is incomplete (usually indicated by NEEDS A CLASS on the schedule)
- a student has been academically misplaced
- there is a necessity to balance class size
- there is a medical reason that requires a student to change a course

ELIGIBILITY TO PARTICIPATE IN ACTIVITIES/ATHLETICS

To be eligible to participate in school-sponsored athletics and activities, a student must be making satisfactory progress toward graduation and enrolled in 5 (five) credit bearing courses. Passing grades must be maintained in a minimum of four classes each semester for a student to remain eligible. Additional academic and behavioral expectations must be met in order to participate in Minnesota State High School League sponsored activities.

FIELD TRIPS

Field trips are offered to enhance student learning. Some field trips may be optional and, if so, students who participate may be charged a fee. Students who display negative behavior and/or have a history of incomplete school work may lose the privilege of participating in a class field trip. (District Policy #610) All school rules and policies apply to field trips.

GRADES & PROGRESS REPORTS

Student academic progress will be updated weekly by classroom teachers. Progress grade reports will be reported at 6, 12 and 18 weeks and final semester grades will be posted after 18 weeks. Student progress information is also readily available online through Family Access on the district website at <http://www.isd181.org> then click on the “For Parent” tab. Grades are earned in each course on an A, B, C, D, F, CR (credit).

GRADUATION CEREMONY (COMMENCEMENT)

Student participation in the graduation ceremony is a privilege, not a right.

- Students who have completed the requirements for graduation by the last day of school will be allowed to participate in graduation ceremony.
- Students **will not** be allowed to participate in the graduation ceremony if they quit attending any scheduled classes or will not have completed the required credits to graduate by the last day of school.
- Participation may be denied for appropriate reasons, which may include discipline.
- Graduation exercises, which includes dress attire, are under the control and direction of building administration.

GRADUATION REQUIREMENTS

44 credits are required for graduation.

8 credits	English	2 credits	Art
6 credits	Math	2 credits	Physical Education/ Health
7 credits	Social Studies	13 credits	Elective
6 credits	Science		

- For **Honor Graduate with Distinction** recognition, students must earn a cumulative 3.80 GPA through the first semester of 12th grade.
- For **Honor Graduate** recognition, students must earn a cumulative 3.25 GPA through the first semester of 12th grade.

- Students with an individualized education program, Section 504 accommodation plan, or limited English proficiency needs may be eligible for testing accommodations, modifications, and/or exemption.

HOMEWORK

Homework can be a valuable learning experience. Skills and concepts can be reinforced through assignments completed outside the class period. The role of the school is to provide meaningful homework that will support the learning process. The role of the home is to provide support and encouragement to complete the work. We encourage parents and guardians to monitor your student's homework. This is important to the learning process and can be accomplished by going online to Family Access. Family Access can be initiated at <http://www.isd181.org> then click on the "For Parent" tab

MAKE-UP POLICY

Students are responsible for requesting, arranging, and completing make-up work. Deadlines for make-up work need to be arranged between the student and the teacher for the teacher to award credit. Make-up work not completed by the agreed due date is subject to teacher policies for late work.

ONLINE COURSES

Students who elect to take online courses are required to be in a structured and supervised Study Center for that period. Attendance will be taken, and progress monitored. Online courses include those from a consortium, an online school, or courses provided online at BHS.

TESTING

Testing data provides valuable information about student's academic growth and helps the district monitor curriculum. Please be sure your students are prepared and well rested and at school during these important testing periods.

MINNESOTA COMPREHENSIVE ASSESSMENT (MCA) - Testing window: March to May
Students in grades 3-8 and 10 are required to take the MCA Reading assessment and grades 3-8 and 11 are required to take the MCA Mathematics assessment. The MCA Science Test is administered in grades 5, 8 and high school.

The purpose of the MCA testing program is: To measure student achievement against the Minnesota Academic Standards,

- To measure the proficiency of Minnesota graduates, and
- To measure the academic progress over time.

(Parent/Guardian Refusal for Student Participation in Statewide Assessments form—see page 23-25)

STAR ENTERPRISE - Testing Timeline: September, January, May

Students in Grades 2 through high school will be taking the STAR Enterprise tests in reading and mathematics.

The purpose of STAR testing is:

- To measure academic progress of all students in reading and mathematics by benchmark testing three times per year, and
- To provide a progress monitoring system that tracks student progress, as needed, for academic interventions.

TEXTBOOKS AND LIBRARY BOOKS

Students are responsible for providing adequate care for their books. Students who lose or damage textbooks or library books will be charged a fee for fixing or replacing the book.

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PART III — POLICIES, DISCIPLINE, EXPECTATIONS

ATTENDANCE POLICY

Note: Pursuant to Minnesota law, reasons for absence must be acceptable to school officials. Parents who do not require their children to attend school on a daily basis are in violation of Minnesota State Statute 120A.22. It is the parent/guardian’s responsibility to provide an explanation for an absence; it is the school district’s right to determine if the absence is excused. In addition, in order to have an absence excused, the parent/guardian must inform the school of absences prior to, the day of, or no later than two school days after the absence. The school may require a note from a medical professional after ten absences in order for the absence to be considered excused.

The following are considered acceptable reasons for absence:

- Student illness
- Serious illness in the student’s immediate family.
- Significant family events such as but not limited to funerals, weddings, family vacations, college visits, etc.*Prior approval with the building administrator is encouraged.
- Medical or dental treatment.
- Court appearances occasioned by family or personal action.
- Religious instruction not to exceed three hours in any week or as agreed upon by the parent and school district.
- Physical emergency conditions such as fire, flood, storm, etc.
- Removal of a student pursuant to a suspension. Suspensions are to be handled as excused absences and students will be permitted to complete make-up work.

The following are considered unacceptable reasons for absence:

- Truancy. An absence by a student, which was not approved by the parent and the school district.
- Any absence in which the student failed to comply with any reporting requirements of the school district’s attendance policy.
- Work at home, including babysitting a younger sibling.
- Work at a business, except under a school-sponsored work release program.
- Arriving to class late may be considered an absence (the number of minutes late will be determined by building policy).
- Any other absence not included under the attendance procedures set out in this policy will be at the discretion of the building administrators.

Habitual truancy is referred to Crow Wing County Collaborative Services and the Crow Wing County Attorney. (District Policy #503)

If students arrive five minutes or more late for class, it will be recorded as “late” in student records and report cards.

The following consequences will result for being tardy to a class:

- 1st tardy to class – warning by the teacher
- 2nd tardy – warning, contact home made by teacher
- 3rd tardy – referral recorded in Skyward and consequence assigned
- Subsequent tardies – referral recorded in Skyward by the teacher for administrative response. A parent conference may be needed to address chronic lateness

ATTENDANCE PROCEDURES

The following procedure should be used when absent from school:

- A parent or guardian should call the attendance office (218-454-6299).
- If it is not possible to call, a written note from a parent/guardian giving the name, date of absence, and reason for absence should be brought to the Students Services office immediately when the student returns to school.

BULLYING/CYBER BULLYING PROHIBITION

The school district is committed to providing a safe and respectful learning environment for all students. Acts of physical bullying or verbal bullying in any form including texting, postings on social media sites, and instant messaging by either an individual student or a group of students is prohibited on school district property or at school-related functions. All reported acts of school-related bullying/cyber bullying will be thoroughly investigated by administration. (District Policy #514)

STAND UP TO BULLYING

Bullying is when a person or group of people hurts, embarrasses, or frightens another person on purpose over and over again. It can happen face to face, behind someone's back, or through technology such as texting, emailing, instant messaging, or social media sites.

If it is happening to me:

1. Stay away from the person who is bullying you
2. Stay with adults or friends
3. Tell a trusted adult
4. Keep your cool and stay calm
5. Get help from a trusted adult, like a teacher, counselor, or staff member

If I see it happening to someone else:

1. Remind myself that this could be me.
2. Report the bullying behavior
3. Communicate: Bullying is NOT cool
4. Be a friend to others

Ways to report bullying:

1. Seek help from a trusted adult
2. Go to the Counseling Office to fill out the yellow form

It is important that we all stand up for ourselves and our peers to make BHS a safe and great place to be!

(District Policy #514) defines bullying as:

A. "Bullying" means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:

1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
2. materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

BUS DISCIPLINE

Riding the school bus is a privilege, not a right. The school district's general student behavior rules are in effect for all students on school buses, including nonpublic and charter school students. The school district will not provide transportation for students whose transportation privileges have been revoked or have been voluntarily surrendered by the student's parent or guardian.

All school rules are in effect while a student is riding the bus or at the bus stop. The bus driver will impose consequences for school bus/bus stop misconduct. In addition, all school bus/bus stop misconduct will be reported to the district Transportation Office. Serious misconduct may be reported to the local law enforcement agency. (District Policy #707, #708 and #709)

DISCIPLINE

Students are expected to conduct themselves in a respectful and responsible way. School and classroom rules are to be followed at all times during the school day, whether a student is at Brainerd High School, Forestview Middle School, elementary schools, on a school bus, or in the community. The school wide discipline program will be followed as well as individual behavior plans. (District Policy #506)

The staff at Brainerd High School work hard on a daily basis to create a positive learning environment where all students have the opportunity to learn. If a student makes a poor choice and violates a school

policy or procedure, it is our intent to use the situation as a “teachable moment” with the intent on teaching the appropriate behavior. We believe an effective discipline program incorporates the following steps:

- Students acknowledge that a behavior is inappropriate, and self-evaluate that behavior and take ownership of their actions
- Students need to develop a plan for improvement so they learn from the situation and so the inappropriate behavior is not repeated

FRAMEWORK FOR INCREASING EQUITY IN SCHOOL DISCIPLINE

Prevention

1. *Supportive relationships*
2. *Bias-aware classrooms and respectful school environments*
3. *Academic rigor based on the standards*
4. *Culturally relevant*
5. *Opportunities for learning and correcting behavior*

Intervention

6. *Data-based inquiry for equity*
7. *Problem-solving approaches to discipline*
8. *Inclusion of student and family voices on conflicts’ causes and solutions*
9. *Reintegration of students after conflict or absence*

Prevention and Intervention

10. *Multi-tiered system of supports*

DRESS CODE

Brainerd High School expects student dress to exhibit a respect for self and others. BHS supports a student's right to select clothing to wear as long as the clothing is not disruptive, unsafe, or displays inappropriate messages. If deemed inappropriate for school students will be directed to change. Clothing choices considered inappropriate for a school setting include, but are not limited to:

- Short skirts or shorts
- Exposed midsection and undergarments
- Visible cleavage and/or strapless shirts
- Clothing containing messages referring to alcohol, tobacco, drugs, nudity, violence, gang-related symbolism, offensive language, or pictures (sexual, racial, or religious harassment, profanity)

Note: This policy may be amended without notice to prohibit any attire that school officials deem unsafe, disruptive or inappropriate to the learning environment.

DRUG-FREE SCHOOL AND WORKPLACE

The possession and use of alcohol, controlled substances, and toxic substances are prohibited at school or in any other school location before, during, or after school hours. Paraphernalia associated with controlled substances also is prohibited. The school district will discipline or take appropriate action against anyone who violates this policy. (District Policy #418)

HARASSMENT POLICY

RACIAL, RELIGIOUS, SEXUAL AND VIOLENCE

- Everyone in District 181 has a right to feel respected and safe. Consequently, we want you to know about our policy to prevent religious, racial, or sexual harassment and violence of any kind.
- A harasser may be a student or an adult. Harassment may include the following when related to religion, race, sex or gender: name calling, jokes or rumors, pulling on clothing, graffiti, notes or cartoons, unwelcome touching of a person or clothing, offensive or graphic posters or book covers, any words or actions that make you feel uncomfortable, embarrass you, hurt your feelings or make you feel bad.
- If any words or actions make you feel uncomfortable or fearful, you need to tell a teacher, counselor, administration, or the Title IX Coordinator, Charles Campbell, 454-6300.
- You may also make a written report. It should be given to a teacher, counselor, administration, or the Title IX Coordinator.
- Your right to privacy will be respected as much as possible.

- We take seriously all reports of religious, racial or sexual harassment or violence and will take all appropriate actions based on your report.
- The school district will also take action if anyone tries to intimidate you or take action to harm you because you have reported.

If any words or action make you feel uncomfortable or fearful, you need to tell a teacher, counselor, the principal, or the Title IX Coordinator 218-454-6300. You may also make a written report. It should be given to a teacher, counselor, the principal, or the Title IX Coordinator. Your right to privacy will be respected as much as possible. We take seriously all reports of religious, racial, or sexual harassment, or violence and will take all appropriate actions based on your report. The school district will also take action if anyone tries to intimidate you or take action to harm you because you have reported. (District Policy #413)

STUDENT-TO-STUDENT SEXUAL HARASSMENT

Sexual harassment is a form of sexual discrimination that is a violation of Section 703 of Title VII of the Civil Rights Act of 1964, as amended, and of Minnesota Statutes Charter 363, the Minnesota Human Rights Act, and Title IX of the Education Amendments of 1972. (District Policy #413) (Title IX Coordinator, Charles Campbell, 454-6300)

The Brainerd School District strongly disapproves of any form of sexual harassment. Any alleged instances of sexual harassment will be investigated quickly and appropriate action taken. The Brainerd District will continue to educate students and staff regarding the issue of sexual harassment.

SEXUAL HARASSMENT DEFINED

Sexual advances, requests for sexual favors, sexually motivated physical contact, or other verbal or physical conduct or communication of a sexual nature constitutes sexual harassment, and will not be tolerated by District 181. This type of conduct or communication can substantially or unreasonably interfere with an individual's education creating an intimidating, hostile, or offensive educational environment. This type of behavior is also considered sexual assault and could result in suspension and referral to the school police resource officer.

REPORTING PROCEDURE

Any victim of alleged sexual harassment or other person with knowledge or belief of conduct constituting sexual harassment is encouraged to deal with the incident by reporting the incident to a teacher, counselor, or principal.

HAZING/INITIATION POLICY

Hazing/initiations are prohibited. Participation will result in immediate suspension or expulsion. Involvement in hazing or other inappropriate behaviors will also jeopardize participation in extracurricular activities and non-school day events such as, but not limited to, Homecoming, Holiday Ball, Prom, athletic events and Commencement. (District Policy #526)

OFFENSIVE LANGUAGE

Our schools encourage an environment of positive communication and will not tolerate offensive or profane language. Profanity directed at or in reference to a specific individual will result in school consequences and potentially consequences through law enforcement.

PERSONAL ELECTRONIC DEVICE USE (PED)

Students may bring personal electronic devices to school, if used appropriately. All electronic devices should be silenced during class periods unless directed by the teacher or school personnel

Students are prohibited from using a PED to engage in conduct prohibited by school district policies including, but not limited to, cheating, bullying, harassment, gang activity, photography, recordings, etc. If the school district has a reasonable suspicion that, a student has violated a school rule or law by use of a phone, the school district may search the device. The search of the PED will be reasonably related in scope to the circumstances justifying the search. Students who use a PED during the school day and/or in violation of school district policies may be subject to disciplinary action pursuant to the school district's discipline policy. In addition, a student's PED may be confiscated by school personnel and, if applicable, provided to law enforcement. PED's that are confiscated and retained by the school personnel will be returned in

accordance with school building procedures. Confiscated PED's will be returned to parents/guardians only. (District Policy #540)

Disciplinary action for inappropriate Personal Electronic Device use: (PED)

- First offense – Student is directed to put PED away and warning issued by teacher.
- Second offense – PED is turned in to teacher until the end of the day, parents/guardians notified.
- Third offense and beyond – Teacher collects PED and it is turned in to administration. A parent/guardian may be required to pick it up.

Students, who refuse to turn in their PED on a violation, will be considered “insubordinate” and sent to their administrator. A consequence may be assigned for insubordination.

PUBLIC DISPLAYS OF AFFECTION (PDA)

Public Displays of Affection are not appropriate in any school setting. Kissing, “making out,” groping, lap sitting, prolonged hugs, or hands/arms wrapped around others will not be tolerated. These acts are offensive to students and adults, in addition to being disruptive to our positive school climate. Appropriate consequences will be assigned

SCHOOL DANCE ATTENDANCE AND BEHAVIOR

Brainerd High School sponsors a number of dances each school year. Each dance has specific rules regarding who can attend as some dances will allow guests, some will not. Please check the dance attendance information prior to each event. Students are expected to dress and behave appropriately at a school dance.

TECHNOLOGY USE

RESPONSIBLE USE OF ELECTRONIC DEVICES, GOOGLE EMAIL/APPS AND INTERNET USE

Brainerd Public Schools holds high expectations for student behavior, academic integrity, and responsible use of existing and emerging technologies. Many devices are capable of creating and transmitting email, pictures, videos, and text messages and these capabilities shall be used with the greatest respect for the educational environment and the rights and privacy of all individuals within the school community. Brainerd Public Schools is not responsible for lost/stolen/damaged personal devices. Usage standards for personal devices follow the same guidelines as school-owned devices.

- A student's email account with username and password is the same as the school login and password. Parents and students will understand that ownership of this account stays with Brainerd Public Schools and has limited privacy rights.
- Parents are encouraged to monitor their child's technology usage.
- Inappropriate use of a student's Gmail account may result in restriction and/or termination of the student's Gmail account.
- Students will not photograph or videotape other individuals at school or at school sponsored activities or email, post, or electronically transmit said images/video without their knowledge and consent.
- Students are prohibited in using any electronic device for cheating, bullying, harassment, gang activity, etc.
- Students will not disclose personal contact information, except to education institutes for educational purposes, companies or other entities for career development purposes, or with specific staff approval.
- Students will not disclose personal information about another student via email, internet, or other electronic venues.
- Students will not forward a message that was sent to them privately without permission of the person who sent them the message.
- Students will not agree to meet someone they have met online.
- Students will promptly disclose to their teacher or other school employee any message they receive that is inappropriate or makes them feel uncomfortable. Students should not delete such messages until instructed to do so by a staff member.

- ISD 181 will not be responsible for financial obligations arising through unauthorized use of the school district system, the Internet, or lost/stolen/damaged personal devices.

CONSEQUENCES FOR MISUSE

Students who do not comply with district guidelines for acceptable use may lose network privileges. Other disciplinary action may be necessary depending upon the severity of the infraction. Technology abuse will be dealt with the same as vandalism. Those devices that are confiscated will be returned in accordance with school building procedures. (District Policy #524 & #540)

TOBACCO-FREE SCHOOLS

School district students and staff have the right to learn and work in an environment that is tobacco free including e-cigs, vape devices, or e-cig juice. School policy is violated by any individual’s use or possession of tobacco or tobacco-related devices in a public school, on school grounds, in any school-owned vehicles, or at any school events or activities. Any student who violates this policy is subject to school district discipline. (District Policy #419)

TRUANCY

Students who are absent without acceptable reason are truant. All absences not excused with a phone call or a note upon arrival back to school will be considered unexcused. Unexcused absences will be deemed either “truant” (where the student was out of class for no valid reason) or “unexcused-no credit” (where the student’s reason for absence was not accepted by school officials). (District Policy #503)

INTERVENTIONS FOR TRUANCY

- Parents/guardians are notified and student is assigned appropriate consequences
- Habitual truancy is referred to Crow Wing County Collaborative Services and the Crow Wing County Attorney

VANDALISM & THEFT

Vandalism or theft of any property on school grounds is prohibited. Violators will be disciplined and will be reported to law enforcement officials.

WEAPONS AND ASSAULT POLICIES

The school district explicitly prohibits the possession, use, or distribution of all weapons by students. Consequently, the minimum consequence for students possessing, using or distributing weapons may include:

- in school or out-of-school suspension;
- confiscation of the weapon;
- notification of police;
- parent or guardian notification; and
- recommendation to the superintendent of dismissal for a period of time not to exceed one year.

Pursuant to federal and Minnesota law, a student who brings a weapon to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.

ADMINISTRATIVE DISCRETION

The superintendent or designee may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline. (District Policy #501)

“Possession” refers to having a weapon on one’s person or in an area subject to one’s control in a school location. “Weapon” means any firearm, whether loaded or unloaded; any device or instrument designed as a weapon, or through its use, capable of threatening or producing great bodily harm or death; or any device or instrument that is used to threaten or cause bodily harm or death. Some examples of weapons include: guns (including pellet guns, stun guns, look-alike guns and non-functioning guns, which could be used to threaten others), knives, clubs, metal knuckles, explosives, etc.

A student who finds a weapon on the way to school or on school property and takes it immediately to the principal's office shall not be considered in possession of a weapon.

ASSAULT

Assault will result in:

- A threat of bodily harm or death to another person, without material physical contact, will result in a parent/guardian conference and an initial suspension of 1 - 10 days for students.
- A student who threatens bodily harm or death to another without material contact while in possession of a weapon shall be dealt with under the preceding section of this policy (I. Weapons).
- Students who engage in fighting with another person will be suspended from the classroom or from the building for 1 - 10 days. Fighting shall be characterized by a violent aggressive behavior by two or more individuals with the intent of inflicting physical harm upon one another and differentiated from "poking, pushing, shoving, or scuffling."
- Direct attack with a weapon: shall be dealt with under the preceding section of this policy (I. Weapons).
- Direct attack on another person: Students in grades 9-12 will be initially suspended one (1) to ten (10) days and may be recommended to the superintendent for expulsion.

Incidents of assault, battery, or fighting will be reported to the police for documentation and follow-up.

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PART IV — HEALTH AND SAFETY

*****EMERGENCY CONTACT INFORMATION**

Parents/guardians must provide updated contact and emergency information annually or upon changes. To update information, please call the building secretary or go online to the District Website at <http://www.isd181.org>, click on the For Parents tab, and then click on Family Access and update accordingly.

ACCIDENTS

All student injuries that occur at school or school-sponsored activities should be reported to the Health Services office. Parents/guardians of an injured student will be notified as soon as possible. If the student requires immediate medical attention, the principal or other district leader will call 911 or seek emergency medical treatment.

COMMUNICABLE ILLNESSES

Students infected with a contagious illness should not be in school to protect the health of others. If a parent suspects that his/her child has a communicable or contagious illness, the parent should contact the building nurse or principal so that other students who might have been exposed to the illness can be alerted. If your student has any illness and you are uncertain about school attendance, please contact your district nurse.

Please stay alert to the changing regulations for COVID-19 management in schools. Students displaying symptoms will need to be picked up and remain home following the latest guidelines for COVID-19.

CRISIS MANAGEMENT

The Crisis Management policy addresses a range of potential crises in the school district and includes general crisis procedures for securing buildings, classroom evacuation, campus evacuation, sheltering, and communication procedures. The school district will conduct 5 ALICE drills, 5 fire drills, and 1 severe weather drill annually. Building plans include classroom and building evacuation procedures. Each school building has its own building-specific crisis management plan. (District Policy #806)

STUDENT SAFETY DRILLS

The learning process can be impaired when students do not feel safe at school. When staff is confident about emergency procedures, children in their care are more calm, cooperative, and trusting. Each year, staff and students practice fire, tornado, and lockdown drills. Though one can never prepare for every specific twist or detail of an emergency, we know that rehearsing emergency plans and discussing possible scenarios helps make our reaction to a real emergency more organized and safe for all.

On the day of a drill, a message will be broadcast over our intercom to students and staff that we are practicing a drill. Teachers calmly talk through the drill with students ahead of time so they know exactly what to do. We take great caution to not cause fear among children during drills, but do stress the importance of listening, moving quickly, and not talking. Parents are asked to discuss this issue with their child so they can better understand the importance of these drills.

HEALTH INFORMATION

School health records will be maintained electronically. It is important to update this information as often as necessary to ensure your child's needs are being met while in school. Current emergency phone contacts are important in the event a student is injured or becomes ill in school. Be sure the emergency contact knows you have them listed as a contact resource for the school.

A parent/guardian should notify the school if his/her child is unable to attend school because of illness.

HEALTH SCREENING

Students in grades 1, 3, 5, 7 and 9 have their vision and hearing checked each fall. If a child does not pass the screening, you will receive a referral in the mail from the District Health Office.

HEAD LICE

Lice are a nuisance only. If a student has lice and they are detected at school, parents will need to pick up their child, apply medicated shampoo, and remove all nits before returning to school. Head lice are

common in children in childcare and school settings. Anyone can get head lice – it is not a sign of being dirty. Please check your child weekly and after every sleep over. If lice are found, please notify your child's contacts, including building nurse, daycare provider, friends' parents, etc. If you have questions, call the District School Nurses' Office 208-454-6945 or Crow Wing County Community Services 218-824-1080.

HOMEBOUND STUDENTS

A teacher can be provided for homebound students upon notification that a pupil is not able to attend formal classes for 15 or more consecutive days due to illness or injury. When written notification is received from the medical professional that the pupil can be provided instruction at home, the principal will then arrange for a homebound teacher. The homebound teacher will contact the student's classroom teachers for assignments, books and other materials. The guide to effective home teaching of students lies in the cooperation between the classroom teacher, the home teacher, and the parents.

FIRST AID

The Student Health Services Office in each building is equipped to handle minor injuries requiring first aid. If the health office is not open, assistance can be sought from the building's main administrative office. If a student experiences a more serious medical emergency at school, 911 will be called and/or a parent/guardian will be contacted depending on the situation.

IMMUNIZATIONS

All students must be properly immunized or submit appropriate documentation exempting them from such immunizations in order to enroll or remain enrolled. Students may be exempted from the immunization requirement when the immunization of the student is contraindicated for medical reasons; laboratory confirmation of adequate immunity exists; or due to the conscientiously held beliefs of the parents/guardians or student. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student reaches the age of 18. For a copy of the immunization schedule or to obtain an exemption form or information, contact the Student Health Services Office at 218-454-6945. (District Policy #530)

Students will not be allowed to start school in the fall until they have had the required immunizations.

MEDICATION POLICY

The Brainerd School Board's medication policy provides that "the administration of medication to pupils shall be done only in exceptional circumstances where the child's health may be jeopardized without it." If your physician feels that child's medication needs to be administered at school please call the Student Health Services Office 218-454-6945 to discuss building procedures regarding dispensing medication. (District Policy #516)

Administering Medication In School

It is not the responsibility of the school or its employees to prescribe drugs, medications, or home remedies. Medications should be administered at home under the supervision of the parent or guardian when possible. However, some students require administration of medications or medical procedures to be performed during the regular school day.

In those situations, the following procedure will be followed:

- Medication to be administered to a student during the school day must be brought to school by the parent/guardian and left with the designated school representative.
- Before any medication will be dispensed by anyone affiliated with the school district, a Physician Order for Medication and Parent Authorization form, or Physician and Parent Authorization for Self-Administration of Medication form which the physician has signed and parent/guardian of the student must be on file with the designated school representative. This authorization must include all of the following: name of the student, name of the medication, dosage to be given, the time or frequency that the medication is to be given, a diagnosis or reason the medication is needed, and a signature from the physician and parent or guardian.
- The Physician Order for Medication and Parent Authorization form or Physician and Parent Authorization for Self-Administration of Medication must be submitted at the start of the school year or when the medication becomes necessary. Self-administered prescriptions would include, but are not limited to, such medications as inhalers, epi-pens, insulin, or other emergency

medications. (The prescription from the physician must specifically state that the students are to carry the medication on their person and administer the medication themselves.) Controlled substances (i.e. Ritalin) may not be self-administered.

- Prescription medications must be provided to the designated school representative **in a duplicate bottle, which has been appropriately labeled by a pharmacist**. Prescription medications brought to school in any other container will not be administered. Prescription medications will only be administered to a student if the designated school representative is provided a written statement from a doctor, a prescription bottle with a current, accurate label; and an authorization as discussed above.
- Before any over-the-counter medication will be dispensed by anyone affiliated with the school district, an Authorization of Administration of Non-Prescription Medication form, which has been signed by a parent/guardian of the student, must be on file with the designated school representative. **Over-the-counter medications must be provided to the designated school representative in the original labeled container**. An over-the-counter medication will only be administered to a student according to the written directions on the bottle, unless contrary written directions from a physician are provided. If there is no specific age-appropriate dosage on the bottle, the medication will not be administered, unless contrary written directions from a physician are provided to the school.
- Aspirin or aspirin-containing products will only be administered upon written direction from a physician.
- The district reserves the right to review the continued use of any over-the-counter medication, which has been prescribed by the parent/guardian. The district may require a physician's order for continued use of any over-the-counter medication.
- When use of a medication has ceased, or is no longer needed by the student, the parent/guardian is responsible to retrieve unused medications from the school. Any unused medications that have not been picked up will be disposed of properly.

TEMPERATURE/FEVER GUIDELINES

A student shall be excluded from school for a body temperature of 100 degrees Fahrenheit. A student must be temperature free, without taking medication such as Tylenol or Ibuprofen, for 24 hours before returning to school. A student shall be excluded from school for any body temperature elevation if he/she is exhibiting signs or symptoms of illness such as vomiting and diarrhea, excessive coughing or flu-like symptoms. Any student that is unable to participate in routine activities, or requires more care than can be provided by staff due to illness, shall also be excluded. A student who is prescribed antibiotics for illness must use the medicine for 24 hours before returning to school.

SAFETY

Our district has implemented a proactive security policy in an attempt to make our schools a safer place for all our students. Buildings will be implementing more controlled access. In the morning, only designated doors to the building will be unlocked allowing access into the building. (District Policy #806)

BUILDING ACCESS AND ENTRY

During the school day the doors to each building will be locked. Anyone entering will be directed to the main entrance where they will be required to request access through an intercom mounted near the doors. Office staff will be able to see and talk with visitors through the intercoms to greet them and ask the nature of their visit before buzzing them into the building. All visitors will then report to the main office to check in before arriving at their destination in the school.

Students will be instructed on how to perform learning activities and experiments in the safest possible manner. Personal protective equipment will be provided to students, where necessary, for science, art, and industrial technology classes. Students are required to follow the safety guidelines and rules set forth by instructors. (District Policy #807)

If a student or parent has any questions regarding the safety of the school or curriculum, they should contact the school principal or school safety specialist.

SCHOOL INSURANCE

The school does not provide insurance coverage for accidents. In most cases, your family health insurance policy provides coverage for accidents that may happen at school. You may want to check your policy to be sure. Information regarding optional Student Accident Insurance is available in the main office of all district schools. To enroll your student and review medical benefits go to www.sas-mn.com.

VISITOR POLICY

Parents/guardians and community members are welcome to visit Brainerd High School. To ensure the safety of those in the school and to avoid disruption to the learning environment, all visitors must report directly to the Main Office upon entering the building, with the exception of events open to the public. All visitors will be required to sign in and wear a “visitors badge” while in the building during the school day. Once the visit is complete, the visitor will report back to the Main Office and sign out. An individual or group may be denied permission to visit a school or school property, or such permission may be revoked, if the visitor does not comply with school district procedures or if the visit is not in the best interests of students, employees, or the school district.

**For more information about Brainerd Public Schools go to www.isd181.org,
Click on the tab: For Parents.
*You will find Calendars, Directory, Family Access to Student Records, Menus, Policies and much more.***

This information will help parents/guardians make informed decisions that benefit their children, schools, and communities.

Why statewide testing?

Minnesota values its educational system and the professionalism of its educators. Minnesota educators created the academic standards which are rigorous and prepare our students for career and college.

The statewide assessments are how we as a state measure that curriculum and daily instruction in our schools are being aligned to the academics standards, ensuring all students are being provided an equitable education. Statewide assessment results are just one tool to monitor that we are providing our students with the education that will ensure a strong workforce and knowledgeable citizens.

Why does participation matter?

A statewide assessment is just one measure of your student’s achievement, but your student’s participation is important to understand how effectively the education at your student’s school is aligned to the academic standards.

- In Minnesota’s implementation of the federal Every Student Succeeds Act, a student not participating in the statewide assessments will not receive an individual score and for the purpose of school and district accountability calculations, including opportunities for support and recognition, will not be considered “proficient.”
- Students who receive a college-ready score on the high school MCA are not required to take a remedial, noncredit course at a Minnesota State college or university in the corresponding subject area, potentially saving the student time and money.
- Educators and policy makers use information from assessments to make decisions about resources and support provided.
- Parents and the general public use assessment information to compare schools and make decisions about where to purchase a home or to enroll their children.
- School performance results that are publicly released and used by families and communities, are negatively impacted if students do not participate in assessments.
- English learners not taking ACCESS or Alternate ACCESS for ELLs will not receive a score to meet English learner program exiting criteria.

Academic Standards and Assessments

What are academic standards?

The [Minnesota K–12 Academic Standards](#) are the statewide expectations for student academic achievement. They identify the knowledge and skills that all students must achieve in a content area and are organized by grade level. School districts determine how students will meet the standards by developing courses and curriculum aligned to the academic standards.

What is the relationship between academic statewide assessments and the academic standards?

The statewide assessments in mathematics, reading, and science are used to measure whether students, and their school and district, are meeting the academic standards. Statewide assessments are one measure of how well students are doing on the content that is part of their daily instruction. It is also a measure of how well schools and districts are doing in aligning their curriculum and teaching the standards.

<p style="text-align: center;">Minnesota Comprehensive Assessments (MCA) and Minnesota Test of Academic Skills (MTAS)</p> <ul style="list-style-type: none"> • Based on the Minnesota Academic Standards; given annually in grades 3–8 and high school in reading and mathematics; given annually in grades 5, 8, and high school for science. • Majority of students take the MCA. • MTAS is an option for students with the most significant cognitive disabilities. 	<p style="text-align: center;">ACCESS and Alternate ACCESS for English Learners</p> <ul style="list-style-type: none"> • Based on the WIDA English Language Development Standards. • Given annually to English learners in grades K–12 in reading, writing, listening, and speaking. • Majority of English learners take ACCESS for ELLs. • Alternate ACCESS for ELLs is an option for English learners with the most significant cognitive disabilities.
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Why are these assessments effective?

Minnesota believes that in order to effectively measure what students are learning, testing needs to be more than answering multiple choice questions.

- To answer questions, students may need to type in answers, drag and drop images and words, or manipulate a graph or information.
- The Reading and Mathematics MCA are adaptive, which means the answers a student provides determine the next questions the student will answer.
- The Science MCA incorporates simulations, which require students to perform experiments in order to answer questions.

All of these provide students the opportunity to apply critical thinking needed for success in college and careers and show what they know and can do.

Are there limits on local testing?

As stated in Minnesota Statutes, section 120B.301, for students in grades 1–6, the cumulative total amount of time spent taking locally adopted districtwide or schoolwide assessments must not exceed 10 hours per school year. For students in grades 7–12, the cumulative total amount of time spent taking locally adopted districtwide or schoolwide assessments must not exceed 11 hours per school year. These limits do not include statewide testing.

In an effort to encourage transparency, the statute also requires a district or charter school, before the first day of each school year, to publish on its website a comprehensive calendar of standardized tests to be administered in the district or charter school during that school year. The calendar must provide the rationale for administering each assessment and indicate whether the assessment is a local option or required by state or federal law.

What if I choose not to have my student participate?

Parents/guardians have a right to not have their student participate in state-required standardized assessments. Minnesota Statutes require the department to provide information about statewide assessments to parents/guardians and include a form to complete if they refuse to have their student participate. This form follows on the next page and includes an area to note the reason for the refusal to participate. Your student's district may require additional information.

A school or district may have additional consequences beyond those mentioned in this document for a student not participating in the state-required standardized assessments. There may also be consequences for not participating in assessments selected and administered at the local level. Please contact your school for more information regarding local decisions.

When do students take the assessments?

Each school sets their testing schedule within the state testing window. Contact your student's school for information on specific testing days.

- The MCA and MTAS testing window begins in March and ends in May.
- The ACCESS and Alternate ACCESS for ELLs testing window begins at the end of January and ends in March.

When do I receive my student's results?

Each summer, individual student reports are sent to school districts and are provided to families no later than fall conferences. The reports can be used to see your child's progress and help guide future instruction.

How much time is spent on testing?

Statewide assessments are taken one time each year; the majority of students test online. On average, the amount of time spent taking statewide assessments is **less than 1 percent of instructional time** in a school year. The assessments are not timed and students can continue working as long as they need.

Why does it seem like my student is taking more tests?

The statewide required tests are limited to those outlined in this document. Many districts make local decisions to administer additional tests that the state does not require. Contact your district for more information.

Where do I get more information?

Students and families can find out more on our [Statewide Testing page](https://education.mn.gov) (education.mn.gov > Students and Families > Programs and Initiatives > Statewide Testing).



Minnesota Statutes, section 120B.31, subdivision 4a, requires the commissioner to create and publish a form for parents and guardians to complete if they refuse to have their student participate in state-required standardized assessments. Your student’s district may require additional information. School districts must post this three-page form on the district website and include it in district student handbooks.

Parent/Guardian Refusal for Student Participation in Statewide Assessments

To opt out of statewide assessments, the parent/guardian must complete this form and return it to the student’s school.

To best support school district planning, please submit this form to the student’s school no later than January 15 of the academic school year. For students who enroll after a statewide testing window begins, please submit the form within two weeks of enrollment. A new refusal form is required **each year** parents/guardians wish to opt the student out of statewide assessments.

Date _____ (This form is **only** applicable for the 20____ to 20____ school year.)

Student’s Legal First Name _____ Student’s Legal Middle Initial _____

Student’s Legal Last Name _____ Student’s Date of Birth _____

Student’s District/School _____ Grade _____

Please initial to indicate you have received and reviewed information about statewide testing.

____ I received information on statewide assessments and choose to opt my student out. MDE provides the *Parent/Guardian Guide and Refusal for Student Participation in Statewide Testing* on the [MDE website](http://education.mn.gov) (education.mn.gov > Students and Families > Programs and Initiatives > Statewide Testing).

Reason for refusal:

Please indicate the statewide assessment(s) you are opting the student out of this school year:

_____ MCA/MTAS Reading _____ MCA/MTAS Science
 _____ MCA/MTAS Mathematics _____ ACCESS/Alternate ACCESS for ELLs

Contact your school or district for the form to opt out of local assessments.

I understand that by signing this form, my school and I may lose valuable information about how well my student is progressing academically. As a result, my student will not receive an individual score. Refusing to participate in statewide assessments may impact the school, district, and state’s efforts to equitably distribute resources and support student learning; for the purpose of school and district accountability calculations, my student will not be considered “proficient.”

If my student is in high school, I understand that by signing this form my student will not have an MCA score that could potentially save time and money by not having to take remedial, non-credit courses at a Minnesota State college or university.

Parent/Guardian Name (print) _____

Parent/Guardian Signature _____

To be completed by school or district staff only. Student ID or MARSS Number _____



Student Directory Information and Photo/Video Opt Out

The district's policy complies with state and federal laws, which require us to release this information upon request. However, you have the right to deny the release of directory information, except to school officials or as provided under federal law.

Organizations and/or any member of the public can request information about students attending Brainerd Public schools. "Directory information," as it is known, is defined by Brainerd Public Schools as the student's name, Parent/Guardian name, grade, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of enrollment, degrees and awards received, the most recent educational instruction attended by the student.

In addition, this includes both the internal and external publication of pictures/videos for district-approved publications, district-approved webpages, district-approved social media, local media, and local cablecasts. Parents/guardians may choose to limit the use of their child's photo. When a child enrolls in the Brainerd Public Schools, parent/guardian(s) have the choice to sign a photo opt-out form indicating the desire for internal or external publication on photos/videos of their child.

- **Internal Publications** are considered as all of the following: yearbook; class pictures (Lifetouch), hallway pictures, assembly videos, concert videos, etc.
- **External Publications** are considered as all of the following: local newspapers, local television, school social media accounts (Facebook, Twitter, Instagram), etc.

To make directory information private and/or opt out of photo/video publications, parents, legal guardians, or student of legal age should complete this form and mail it to Washington Educational Services Building, (804 Oak Street, Brainerd MN 56401) or the student's school office by **October 1st 2020**. Please complete a form for each student. This request will remain in effect for your student's tenure with Brainerd Public Schools or unless modified or rescinded via the Directory Rescind form available at your student's school.

Non-Release of Directory Information and Photo/Video Opt Out

By signing this form, I am requesting that:

- Brainerd Public Schools NOT release Directory Information for ANY use (including the school yearbook) except to school officials or as provided under federal law.
- Brainerd Public schools NOT use my child's photo in ANY Internal Publications.
- Brainerd Public Schools NOT use my child's photo in ANY External Publications.
- I would like to rescind my signature on the FERPA form allowing my child's photo/media to be used both internally and externally.

Student First and Last Name: _____ Grade: _____

Parent / Guardian or Signature: _____ Date: _____



Student Directory Information

Opt Out of U.S Military Request for Information for Brainerd Public Schools Students in Grades 11, 12 and Brainerd Postsecondary/Alternative Program

The U.S military may request Student Recruiting Information in accordance with the provisions of the new Every Student Succeeds Act (ESSA) Section 8025, which covers the U.S Military Request for Student Directory Information. Student recruiting information can include information such as a student’s full name, address, and telephone number for those students currently enrolled in grades 11, 12 and Brainerd Postsecondary/Alternative Program.

Parents/guardians have the right to deny the release of this information to the U.S military. In order to request a student information NOT be release, a parent, legal guardian, or student of legal age must complete the following form and mail it to Brainerd Senior High School Attn: Student Success Center (702 S 5th St., Brainerd, MN 56401) or the student’s school office by **October 1st, 2020**. Please complete a form for each student. It is only necessary to complete the form once and it will remain in effect for the student through grade 11, 12 and Brainerd’s Postsecondary/Alternative Program unless modified or rescinded via the U.S- Military Rescind form, which is Available through the Brainerd High School’s Student Success Center.

Please note this from is separate from the district’s general Student Directory Information “Opt-Out” form, which is available thought the District Welcome Center or students school office.



Non-Release of Student Information to the U.S Military

By signing this form, I am requesting that:

Brainerd Public Schools not release student recruiting information for the following student, who is in grade 11, 12 or Brainerd Postsecondary/Alternative Program

First and Last Name: _____

Grade: _____

Parent/ Guardian or Student of Legal Age Signature: _____

Date: _____

If you have any questions, please call Heidi Hahn, Assistant Superintendent, at 218-454-6900

2020 - 2021 CALENDAR

AUGUST 2020

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

24-26 OS Testing

27-28 Kindercamp

FEBRUARY 2021

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

15 No School –
President's Day
(Snow Makeup Day #1)

SEPTEMBER 2020

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1 Open House-Forestview

2 Open House-Elementaries,
Brainerd High School, LEC

7 No School - Labor Day

8 First day of school
Grades K-12

MARCH 2021

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER 2020

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

15-16 No School -
EM Conference

APRIL 2021

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2 No School -
Good Friday

5 No School –
Easter Monday
(Snow Makeup Day #2)

NOVEMBER 2020

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

26-27 No School -
Thanksgiving

30 No School –
Teacher Inservice

MAY 2021

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20 Kinderfriend Day

21 Last Student Day

21 BHS Graduation

31 Memorial Day

DECEMBER 2020

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

23 Three Hour Early Out

12/24-1/3 No School -
Christmas Break

JUNE 2021

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JANUARY 2021

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 No School –
Christmas Break

18 No School –
Teacher Inservice

JULY 2021

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



WARRIORS